

**Cambridge Public Health Department  
Tattoo Apprentice Task Sheet**

<b><u>Establishment/Apprentice Information</u></b>	
<b>Name of Establishment:</b>	_____
<b>Address of Establishment:</b>	_____ _____
<b>Apprentice Name:</b>	_____
<b>Apprentice Address:</b>	_____
<b>Apprentice Permit #:</b>	_____ <b>Apprenticeship Start Date</b> _____

Directions for Supervisor / Professional Tattoo Artist:

This form is to be completed as the apprentice demonstrates knowledge of each new task. These tasks are to be demonstrated while practicing as a tattoo artist. As each new task is mastered the Supervisor / Professional Tattoo Artist should date, initial and provide any comments in the table. Upon completion of the apprenticeship program, this form and all documentation of experience should be submitted to the Cambridge Public Health Department for review. It is recommended that for each procedure the apprentice completes, a description of the procedure, skill level, and number of hours it took to complete are recorded on a copy of the customer consent form and submitted as evidence of experience.

**TASKS TO BE MASTERED BY THE APPRENTICE**

Demonstrates Knowledge Of:	Supervisor Comments	Date	Supervisor Initials
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Bloodborne Pathogen Standards			
Infection Control Standards of: Workstation/premises Instruments Machines			
Infection Prevention Practices: Handwashing Personal Protection Equip. Asepsis			

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Proper Cleaning Techniques Of: Instruments Equipment Environment Ultrasonic Cleaner Workstation			
Proper Sterilization Technique: Pre-cleaning Packaging/Loading Autoclave Storage of Instruments			
Proper Waste Disposal Of: Sharps Contaminated Regular			
Can explain the content of Consent Forms and the complications that could result from tattoos			
Can properly evaluate Health History Forms			
Understands and can explain proper aftercare instructions to a client			
Can explain proper steps to take in the event of an exposure incident			
Can explain proper emergency procedure for: Excessive Bleeding Fainting Exposure Incident			
Proper Preparation of Workstation			
Proper skin surface preparation			

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***Skill Level Descriptions and  
Apprentice Hours/Procedures Required***

**75 Hours of Direct Observation**

The apprentice should directly observe tattooing techniques of Professional Tattoo Practitioners. Attention should be paid to the clean-up and preparation procedures, sanitation and sterilization techniques, exposure control techniques practiced by the tattoo practitioner, handwashing and glove use, machine maintenance, skin surface preparation and tattoo skills of the professional practitioner. Observation can only be done with the consent of the client.

**75 Hours of Workstation Clean-Up and Workstation Preparation**

Some of these hours can be combined with the direct observation hours after the apprentice has learned workstation clean-up and preparation skills.

**LEVEL I**

**Minimum of 150 Procedures and 500 Hours of small, simple, single color pieces**

**LEVEL II**

**Minimum of 150 Procedures and 750 Hours of medium sizes (~5" x 5"), more complicated pieces of moderate difficulty**

**LEVEL III**

**Minimum of 150 Procedures and 1000 Hours of larger more complicated pieces involving the blending of multiple colors, custom designs, cover-up work and fineline tattooing**

Some of the levels are allowed to overlap, but the apprentice should master a step prior to moving on the next level. The apprentice is required to submit photographs of ten pieces from each level as evidence of experience.

I certify that the apprentice has completed the required number of hours and procedures, has displayed the techniques and knowledge of a professional tattoo artist and has successfully completed the Apprenticeship Program as designed by the Cambridge Public Health Department.

Supervisor Signature \_\_\_\_\_

Date \_\_\_\_\_

Apprentice Signature \_\_\_\_\_

Date \_\_\_\_\_